

THE PINNACLE PARENT ASSOCIATION – MEETING MINUTES

Date: Wednesday February 26, 2025

Location: Virtually

Time: 6:30pm – 7:30pm

Present: Audrey Arnal, Kate Ross, Jenn Lloyd, Stefanie Powell

Staff: Chantel Crosby, Stephanie Bender, Marnee Somers, Courtney Canning

- **Land Acknowledgment by Audrey:**

- *We would like to acknowledge the traditional territories and oral practices of the Blackfoot Nations, which includes the Siksika (See-see-gah), The Pikani(Bee-gah-nee) and the Kainai(guy-nah). We also acknowledge the Tsuut'ina(Soot-tenna), the Stoney Nakoda(Na-ko-da) First Nations, the Region 3 Metis Nation and all people who make their homes in the Treaty 7 region of Southern Alberta.*

- **Meeting called to order by: Audrey Arnal 6:38pm**

- **Welcome by chair and introduction of all present**

- **Approval of the February 2025 agenda:**

Motioned: Kate Ross

Seconded: Audrey Arnal

- **Approval of January 2025 minutes:**

Motioned: Audrey Arnal

Seconded: Stefanie Powell

- **Introductions:**

- President – Audrey Arnal, President
- Chantel Crosby – Principal
- Marnee Somers – Teacher of Purple Team (all grade 6 this year)
- Stefanie Powell - Treasurer/Secretary
- Courtney Canning – Teacher of Purple Team
- Stephanie Bender – Assistance Principal
- Kate Ross – Vice President

Jenn Lloyd – Fundraising Coordinator

- **Teacher Presentation: Purple Team – Marnee Somers and Courtney Canning**

- **Hitman Field Trip**
 - Orange, Red, and Purple teams attended
 - Thanks for the funding
 - Kids had an absolute blast
 - Arrived at 9:30am and did safety check then allowed to roam
 - Lots of other interesting aspects besides the game such as: pictures, Calgary Police and Telus were there, scavenger hunt.
 - Vibe was electric and very loud as 17 thousand children attended.
 - Hitman won 3:0
 - It was Pink Shirt Day and Hitman made effort to play game with less fighting in light of this.
 - Kids had great learning experience in being more independent, managing money, managing in a large crowd; great experience to assist in transition to larger schools.
 - No issues and kids were sleepy on bus ride back.

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- Audrey Arnal thanks school staff Julie to assist with lost funds for spending on trip for her child being solved.
 - Writing Program –
 - Uses self-regulated writing framework. Maree led the cohort.
 - Used informational writing such as TIDE.
 - Learners understand in writing why it is important, how writing proves a point, and figure out the ending
 - Learners also listen to a podcast and write a summary. The children are getting more independent with their writing.
 - Next, they will be writing a Pink Shirt Day article.
 - The goal in the end is to have children write their own article. Children have digital access to article as well as paper.
 - All classes are participating in this at their own pace. Teachers are tweaking the program as they go through it.
 - New curriculum
 - Topic brought up by Audrey.
 - Maree said more time will still be provided to children with disabilities. They can will use manipulative such as rulers, colors, and multiplication charts. What isn't allowed is calculators. Children will be tested without calculators so instructors are teaching strategies on how to get answers without this tool.
 - Maree said more detail to come on this.
 - **Administration Update** - Chantel Crosby, Principal
 - 2025 School Planning presentation
 - Requirement for all school councils.
 - Survey at the end due Friday, March 14, 2025
 - Link to Survey:
https://engage.zencity.io/cbeschools/en/engagements/a2f737f2-4525-4708-9cd2-846825f334ad?utm_medium=referral
 - Link is also on the school website
 - Covers planning, budget, school fees, outcome and actions.
 - Budget is around \$9K/student
 - See Appendix 1 for full presentation
 - Recent events
 - Learning Assembly by Red Team
 - Part of Kindness month
 - Jump Rope for Heart
 - Next year planning
 - Same projection for number of children at Dr. Oakley next school year.
 - In the pre-planning stage for next school year currently.
 - Funding request
 - Chantel requested funding for computer carts. The newer computer carts are safer from overheating and will work better with the current computers.
 - Will need four of them over the next several years.
 - Currently requesting two that cost \$2,500 per cart.
 - Board will discuss and will bring this up next meeting to vote.
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- **President update:**
 - Met with Chantel Crosby and Stephanie Bender.
 - Working on getting council together to meet in person.

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- Signing Authority – board is working on signing authority. It has been difficult to get this going with the branch manager due to lack of communication and unclear processed. Kate has sent in her information. Jenn and Stefanie will send their info in shortly.
- **Treasury/Secretary update:**
 - Bank Accounts update
 - i. Cheque from UK Giving Foundation is linked to Benevity as is received as someone donated volunteer hours completed to Dr. Oakley
 - ii. Credit Card for \$1 thousand needs to be spend by June 13, 2025.
 - 1. Chantel shared can only be used to engage parents in larger event such as with a guest speaker. Internet safety is another idea.
 - 2. PPA members will brainstorm ideas and how to get feedback from parents as well. Will send next steps to Stephane Bender for her assistance. Then will need to vote on how to spend next meeting.
 - 3. Angie Goldsmith dealt with this funding situation last year and can be consulted on how this card works.
 - Financial Reporting
 - i. No news from AGLC reporting which is good. Communication back could indicate an issue.
 - ii. Alberta Society filing still due. Got reporting scanned and will get a copy printed and mailed in. Will file electronic copies for PPA.
 - AGLC funding tracking
 - i. Continuity schedule should be part of treasurer schedules to track expiry of funds.
 - ii. Next step is to plan spend over the next 3 years.
 - iii. Audrey stated there is an AGLC survey that was emailed to us. Stefanie will look into.
 - See Appending B for finance presentation.
- **Fundraiser Coordinator update:**
 - More fun lunch dates have been set up with Boston Pizza (next on March 13th) and Booster Juice.
 - More difficult to get new restaurants than would have though and understand why we only had two restaurants selected.
 - Another restaurant to consider is McDonalds.
 - i. Jenn looking into other restaurants.
 - Chantel recommended using Glamorgan Bakery as it is near by to fundraise for Texas donuts. Had one in the past and was successful and delicious.
 - i. Jenn will discuss this idea more with Chantel.

Next meeting Date: Wednesday April 30, 2025. No meeting in March due to spring break.

- **Adjourned: 7:41pm**